



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
CONSTRUCTION CODES COORDINATING BOARD**

**SPECIAL
Meeting Agenda
Thursday, March 01, 2012
10:00am – 12:00pm**

- 1. Call to Order**
- 2. Review of Meeting Agenda**
- 3. 2012 Construction Code Supplement - Timeline**
- 4. Status of Vacant Board Positions**
- 5. 2012 TAG Membership**
 - a. Confirm Prior Members to be Carried forward*
 - b. New Members*
- 6. Review Spreadsheet Template for TAG Significant Changes**
- 7. Outstanding Amendments**
- 8. 2012 Codes "Chapter 1" Administrative Matters**
- 9. Modifying the By-Laws**
- 10. Comments by Members of the Public**
- 11. Adjournment**

Next Meeting is scheduled for Thursday, March 15, 2012 – 10:00am – 12:00pm



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SPECIAL MEETING

Minutes of Thursday, March 01, 2012
10:00am – 12:00pm
1100 4th Street, SW
5th Floor DCRA Director's Conference Room
Washington, DC 20024

Members Present	Members Not Present
Paul Waters (Chair)	Curtis Clay
Alex Berley	
Rabbiah Sabbakhan	
Herbert Taylor	Members of the Public
Ethan Landis	Dick Meyer
Robert Hershey	Bill Updike
Jill Stern	Nicola Whiteman
Marc Fetterman	Armando Lourenco
Jatinder Khokhar	LaShawn Dickey
Gary Englebert	Helder Gil

Call to Order

Paul Waters called the meeting to order at 10:09 am and followed with a roll call of members present.

Review & Approval of Meeting Agenda

Paul Waters noted that Helder Gil would join the meeting later to report on the purchase of 2012 ICC code books and the Signage Working Group. The meeting agenda was approved unanimously by the Board.

2012 Construction Code Supplement – Timeline

Alex Berley distributed a revised timeline showing steps required to submit Construction codes to the City Council by March 1, 2013. The document shows that the CCCB must approve all code changes by June 28, 2012. Considerable discussion ensued about this very aggressive schedule. A consensus was reached that the CCCB should focus on the early parts of the timeline and detail the schedules for individual TAGs to complete their work. Discussion focused on how to streamline the process and a suggestion was made for each TAG to send individually approved code changes to the CCCB for discussion / approval as soon as the TAG has completed action. Rabbiah Sabbakhan noted that requisite review by the Mayor's office had been omitted from the schedule and Alex Berley agreed to include this step as a placeholder and rely on Helder Gill to propose appropriate time for this action. Marc Fetterman and Rabbiah Sabbakhan also cautioned that time had not been reserved for assembling the approved code changes in a draft 12 DCMR. Jill Stern suggested that the timeline distinguish between CCCB Actions and the administrative rulemaking process which is not within the Board's control. The Board's consensus was that this would be a useful in order to focus on the Board's duties.

Status of Vacant Board Positions

Paul Waters said that DCRA is still trying to confirm that Armando Lourenco will be the CCCB's Council representative and that the Mayor's order creating the CCCB will be amended to include a Department of the Environment (DDOE) representative.

2012 TAG Membership



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Alex Berley stated that at least 17 organizations had received requests for TAG applicants. Regarding the approval of applicants as voting TAG members, Marc Fetterman recommended that the CCCB follow the same process during this code review cycle that it following during the last code review cycle. The CCCB chair compiled a master list of applicants, with TAG preferences noted, and maintained a file of all applications with supporting data. These documents were distributed to the CCCB regularly. Paul Waters committed to implementing this process and expressed a hope that CCCB members will be able to approve new TAG members the March 15 meeting.

Paul Waters confirmed that Armando Lourenco is envisioned to be the Mechanical TAG chair and Bill Updike, the DDOE proposed representative, would chair the Green TAG. In the meantime, Gary Englebert has been appointed Green TAG interim chair.

Signage Working Group

In response to Marc Fetterman's concern that the Mayor's Order gave the Group authority for all signs, including interior signs, the Mayor's policy office has issued an unofficial e-mail limiting the Working Group's review to external signs in public space and interior signs visible from public space. The Working Group is focused on a major re-do of 12 DCMR Section 3107 and it will be placed in another DCMR.

Review Spreadsheet Template for TAG Significant Changes

Alex Berley noted little progress by TAG chairs on filling out Excel spreadsheets listing significant changes between their 2009 and 2012 codes. He proposed that all TAGs complete this effort prior to the March 15 meeting.

Outstanding 12 DCMR 2008 Amendments

Marc Fetterman reminded the Board that there are three approved Mechanical Amendments to 12 DCMR 2008 that have never gone beyond the Board. Paul Waters stated that he has electronic copies of these code changes and he would consult with Armando Lourenco and Rabbiah Sabbakhan to reach a consensus of whether these code changes should go forward or be rescinded by the CCCB.

2012 Codes 12 DCMR A Chapter 1 Administrative Matters

Jill Stern brought up an issue discussed during the last code review cycle of whether to maintain a single chapter one for the Construction codes or to have a separate chapter one for each code. The consensus was to continue to have a single chapter one for all of the Codes except Fire and Property Maintenance.

Modifying the By-Laws

Paul Waters noted that Jill Stern and Armando Lourenco have proposed slight modifications to the By-Laws. Please take time to look at them; if there are additional matters for consideration, please bring them to the next meeting.

Miscellaneous CCCB Matters

Gary Englebert reported that he had been in contact with Justin Wiley, ICC, and ICC has agreed to furnish a limited number of the latest draft version of the International Green Construction Code (IgCC). ICC has stated that this version will almost represent what will be published in late March 2012.

Marc Fetterman reported that during the last code review cycle, Fire / Life Safety had 69 code changes, though a third of these were duplicate amendments in the Building and the Fire Codes. Subtotals grouped by TAG were Accessibility: 11;



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Building: 12; Electrical: 2; Elevator: 5; Existing Building: 22; Green: 7; Issues & Policy: 5; Mechanical: 8; Property Maintenance: 14; Residential: 17; and Structural: 3. There was general consensus that the biggest challenge during the 2012 ICC review would be the Green code with its numerous options.

Jatinder Khokhar raised the matter of incorporating the building construction / maintenance aspects of 14 DCMR, the Housing Code, into 12 DCMR. Marc Fetterman summarized the Property Maintenance TAG and DCRA's Robert Simpkins work during the last code cycle to implement this goal. More work needs to be done and Marc Fetterman committed to forwarding the draft code changes to Rabbiah Sabbakhan and Gary Englebert.

In response to a question from Alex Berley, Paul Waters said that it is DCRA's responsibility to furnish recording equipment prior to each TAG meeting so that each TAG meeting would be recorded. DCRA plans to dedicate support staff to this process in addition to LaShawn Dickey. Paul Waters also noted that the RFP for the CCCB technical support person has not been posted because it lacks necessary approvals. A start date for the technical support person is undetermined, said Paul. A question was also asked whether TAG meetings would be transcribed and Paul Waters answered no. Marc Fetterman expressed a hope that TAGs meetings not occur at the same time.

Helder Gil offered a brief update on ordering ICC code books by saying that 10 sets of most model codes used by DC had been ordered and are due shortly. The International Green Construction Code and the International Swimming Pool and Spa Code will be available at the end of March 2012 and they have been pre-ordered. Copies of the National Electrical Code have also arrived. He has several copies of the Significant Changes books for the Building, Fire, Fuel Gas, Mechanical, Plumbing and Residential codes. He said there may be no Significant Changes books for the Electrical or Existing Building codes.

Comments by Members of the Public

Nicola Whiteman stated that it would be helpful for individuals and organizations that have submitted TAG applications to see a list of applicants and to have TAG meeting schedules.

Adjournment

The CCCB agreed to meet on Thursday, March 15, 2012; Thursday, March 29, 2012; Thursday, April 19, 2012; and Friday, April 27, 2012. The CCCB meeting adjourned at 11:50am, following a motion by Robert Hershey and seconded by Ethan Landis.

The next CCCB meeting is scheduled for Thursday, March 15, 2012 – 10:00am – 12:00pm