



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
CONSTRUCTION CODES COORDINATING BOARD**

**MINUTES OF OCTOBER 9, 2009
MEETING
941 North Capitol Street, NE
9th Floor Conference Room
Washington, D.C.**

Members Present

Mr. Alex Berley
Mr. David Hollinger
Mr. Marc Fetterman
Mr. Gerald Keys
Mr. Ethan Landis
Mr. Robert Hershey
Mr. Herbert Taylor
Mr. Robbie Sabbakhan
Mr. Don Masoero
Mr. Nick Majett, Chairperson (*ex officio*)
Heather Vargas

Members Absent

Mr. Greg Colevas
Ms. Jill Stern

Public Guests

Shaun Pharr
Nicola Whiteman
Eric Mayl

Call to Order

Mr. Majett called the meeting to order at 1:19 pm.

Roll Call

Roll call determined that Board has a quorum to proceed.

Approval of Agenda

Motion: To approve agenda (Hershey, Landis) Motion passes.

**Approval of September
24, 2009 Minutes**

MOTION: To approve minutes from September 24, 2009 with an amendment of the footer to the correct date and inclusion of Eric Mayl to the Public Guest list. (Hershey, Hollinger) Motion passes.

**Comments from
members of the public**

All documents that will be discussed at the meeting should be available either before the meeting or at the meeting. (Pharr, Whiteman)

It was suggested that someone check the law about what is required for public notice to be given regarding scheduled meeting dates and times. (Pharr) Board suggested that this information was outlined in the Bylaws. (Fetterman)

It was suggested that someone review the Construction Codes

**Review CCCB
documents issued to date**

Approval Act for clarity on public notice. (Pharr)

After a brief discussion about the documents that were handed out at the first meeting, A. Berley suggested that a few board members tackle the task.

Motion: To table the discussion (Keys)

Motion: To assign the CCCB Document (#1) 7/21/09 to a small group of board members under a subcommittee that can be created. (Berley) Motion passes.

Chairperson Majett appoints members Masoero, Hershey, Fetterman and Keys to the Ad Hoc Committee.

Motion to have Board members bring copies of all documents with them to be reviewed at each meeting and that DCRA will make available a few copies of each document for unannounced members of the public. (Berley Masoero) It was concluded that there did not need to be a vote as the Chairperson indicated that DCRA administrative support would ensure the documents were posted online and available at the meeting.

TAG Document (#2) – Discussion about changes

Motion: To go through 8 documents and decide which ones to refer to the Ad Hoc Committee. (Berley, Hershey) Motion passes.

After discussion the Board referred all the documents to the Ad Hoc Committee.

Motion: To define responsibility of Ad Hoc Committee (Berley)

Motion: The Ad Hoc will agree on the applicability and accuracy of the forms, edit as necessary, and, if necessary, defer as appropriate to another committee as it is formed.

Motion Amended to read: The Ad Hoc will agree on the applicability and accuracy of the forms, edit as necessary, and, if necessary, refer. (Berley, Keys) Motion passes.

Chairperson also appoints Jill Stern to Ad Hoc Committee.

Committee will meet next week prior to the next regularly scheduled CCCB meeting.

**TAG Subcommittee
selections and TAG
Chairperson
appointments**

Board discusses what other committees need to be formed; Energy, Green. If either of those committees is formed Mr. Hershey volunteers to chair either committee.

There was some discussion about whether the energy committee issues could fall under another committee. Many thought it was important to be a separate committee to include air quality issues (Masoero).

Mr. Landis indicated that he was still interested in chairing the Energy Committee or Green Committee.

Motion: To approve Energy Subcommittee (Key, Masoero) Motion passes. (Opposed: Hershey)

Chairperson Majett appoints R. Hershey as the Chair of the Energy Subcommittee.

Chairperson Majett appoints D. Masoero as Chair of the Mechanical Subcommittee.

R. Sabbakhan indicated that he would be interested in chairing the Building Code Subcommittee if that committee was formed.

Motion: In lieu of a structural subcommittee to include Residential and Commercial under a Building Code Subcommittee which includes the IBC & IRC. (Masoero) Motion dies.

The Building Code subcommittee could also include issues related to signage, encroachment, etc.

Motion: To establish the Building Code Subcommittee. (Sabbakhan, Masoero)

Discussion: Are we considering putting the residential issues under it, because it has already been established. (Keys)
If committees are split there will be a “disaster.” (Masoero)

To amend the previous motion – To establish the Building Code Subcommittee to include the IBC and IRC. (Masoero)

Discussion: What about the Residential Subcommittee that has already been created? There has always been a fair amount of work for the residential committee. (Fetterman)

Chairperson asked Mr. Sabbakhan to restate the motion.

Motion: To establish the Building Code Subcommittee that includes only the IBC. (Sabbakhan, Fetterman) Motion passes (Opposed: Masoero, Berley)

Chairperson Majett appoints R. Sabbakhan as Chair of the Building Code Subcommittee.

Motion: To establish the Green Building Committee. (Keys, Masoero)

Discussion: Mr. Hershey believes that the Green Building issues are captured under the energy subcommittee. There are possibly other agencies that will be involved with the code amendment process in order to coordinate the issues between the energy subcommittee and the green building subcommittee.

Motion passes. (Opposed: Hershey)

Chairperson Majett appoints E. Landis as Chair of the Green Building Subcommittee.

Discussion occurred about the number of the subcommittees that would be created and what the scope of responsibility would be for each Technical Advisory Group. The Chairperson will guide the process for determining what the Chairs will direct their committees to do.

New Business

None.

Next Meeting

The next meeting of the Board will be held on Wednesday, October 21, 2009 at 10:00 am.

Adjournment

Chair adjourns the meeting at 3:00 pm.