

**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD**

**Construction Codes Coordinating Board Meeting**

**Minutes of April 15, 2010  
10:00am to 12:00pm  
1100 4<sup>th</sup> Street, SW  
Director's Conference Room  
5<sup>th</sup> Floor  
Washington, DC 20024**

<b>Members Present:</b>	<b>Chairman: Gerald Keys</b>
Marc Fetterman	Via phone: Ethan Landis
Robert Hershey	<b>Missing:</b>
Jill Stern	Don Masoero
David Hollinger	Herbert Taylor
Rabbiah Sabbakhan	Curtis Clay
Via phone: Alex Berley	

**Call to Order**

Meeting called to order at 10:21am. Started taking minutes at 10:26am. Group discussed whether June was an acceptable time to have the TAGs finish their review of the material. Majority agreed that it was reasonable. Jill Stern suggested that maybe there should be two timelines for completion. For instance, if a particular TAG is finished by May, they should send their material on to the Office of the Attorney General for their review.

**Motion**

Hershey made a motion to use staggered deadlines to turn in finished review material. Sabbakhan seconded. The ayes have it.

**Review of the Minutes**

**At 10:33am**, moved on to review of the minutes from the last meeting.

**Motion**

**At 10:35am**, Hershey made a motion to accept the minutes. Fetterman seconded the motion. The ayes have it.

**New Business**

**At 10:35am**, the group moved on to new business. Keys stated that he wanted the board to review the mayor's order regarding the bylaws of the CCCB. Stern stated that she believes it a legal issue that should be referred to OAG or DCRA's internal legislative team. Marc Fetterman suggested two modifications, including in the first paragraph. Would like the words "mayor's order" to replace (two other words) to make a more accurate description of how the board gets its

authority. Also wants to change, “DCRA” to “CCCB” in the second line of the first paragraph. Keys stated that he too believes that DCRA’s internal legal office should take a closer look at it.

Sabbakhan wondered whether it would be the board or DCRA who publishes items to the DC Register. Stern stated that previously, the Council published items to the register. Stated that she thought that the board was supposed to forward items to the Council and the Council published the items.

Hollinger pointed out a separate section that notes that DCRA should publish.

### **Public Comment**

**At 10:45am**, Keys opened the floor to public comment. Mr. Sean Pharr of AOBA, offered some comments. Stated that the mayor’s order clearly gives the CCCB the authority to publish items to the Register. Reminded the group that in the Fall, the mayor had given the CCCB authority to publish items regarding billboards. Further offered that regarding the timetable to get the work done in the TAGs, it is not realistic to get the mayor’s office to sign off on everything within a month, so they should expect to have to wait at least two months. Offered insight into how long it would take for the finished code review documents to move through the chain.

Eric Mayl, offered public comments. Stated that he didn’t think that they could get the work done by mid-June.

**At 10:52am**, period of public comment was closed.

### **TAG Meeting Review and Updates**

Moved to discussion of some of the issues that have come up in the TAG meetings.

Moved on to discussion of the American Recovery Reinvestment Act (ARRA) funds. Keys informed the group about some of the items he’s looking for funding for.

Started discussion again about timetables for submission of final review reports from the TAGs. Fetterman pointed out that if some groups are really far behind, it will hold up other groups because all of the work intersects. Fetterman wanted to know whether it makes sense to proceed working on the current code changes if by the time they are ready to go public with their changes, new national codes will have been released.

Keys stated that he thinks it is most prudent for them to continue on with the current process. Stated that until a work plan is developed, they should continue on.

**At 11:07am**, group continued on with new business.

Sabbakhan gave a report of the progress being made by the **Building Code TAG**. Reminded the group that several sections from his group have to be reviewed by other TAGs. Says that he hasn’t received the feedback from them and it is important to their work, but they’ve been continuing on in the meanwhile. Next meeting is April 19<sup>th</sup>. Stated that there are sections that they’d like to have the Issues and Policies TAG review several items as well and he will work with Stern to make that happen. Stern also reminded Sabbakhan that one of her workgroups was hoping to get feedback from him that deals with permitting. Sabbakhan stated that he would work to get that back to her as soon as possible.

Keys stated that he'd get something out today to the group about the Issues and Policies TAG.

Sabbakhan informed the group that he will be acting chief of the permits division.

**At 11:18am**, Hollinger stated that the **Existing Building TAG** is working very quickly. Next meeting is on the 22<sup>nd</sup> and he believes they will be able to make the deadline and he'd like to have someone from plans and permits (DCRA) attend his meetings.

**At 11:21am**, Keys asked Hollinger if he had any information he could share about Herbert Taylor's **Fire Life Safety Meeting**. Hollinger and Fetterman offered input. They shared with the group that they will be meeting weekly from now on to try to get the work done as quickly as possible. April 22<sup>nd</sup> at 10am, April 29<sup>th</sup>, every Thursday except for the one that would fall on the date of the CCCB. Hollinger stated that he thinks there are some very competent people in that group.

**At 11:25am**, Stern gave a report of the **Issues and Policies TAG**. Says that they are waiting on information from several of the TAGs. Says that she had a question about posting requirements for roof design loads and they were waiting on feedback from Alex Berley's group. Mentioned that they'd set up working groups. Stated that Paul Waters said that he'd invite someone to the next meeting to explain how the codes would be written. Stated that they will soon be looking to add amendments after they get information from the working groups.

**At 11:29am**, Fetterman started offering a report on the **Electrical TAG**. Stated that so far they'd completed their review through chapter 5. Next meeting is April 28<sup>th</sup> where they will review chapters 6 and 7. Stated that **Property Maintenance** meets April 21 and May 5<sup>th</sup>. They've gotten through each chapter of the code and at the last meeting, his group agreed to convene a meeting with DCRA inspectors so that they could let them know which parts of DCMR 14 they find the most valuable to their work.

Stern stated that she would be happy to sit down with Fetterman to discuss next steps.

Mr. Hershey offered a report on the **Energy TAG**--will have its next meeting on Friday, April 23<sup>rd</sup> at 10am. Is awaiting feedback from some workgroups.

**At 11:36am**, Berley mentioned that both the **Structural** and **Residential TAGS** have been meeting on a weekly basis. They are about 75 percent done with their review. The residential TAG has a few issues that they are dealing with, but they will get through it. Stated that some of the other TAGs would be hearing from him soon regarding items that he needs to discuss with them. Fetterman reminded Berley about the discussions that they'd had about Earthquake mentions in the code and how they relate to the District. Berley stated that he'd like to review some of the specifics of that off-line and then get back to the group. Sabbakhan stated that he's working with DDOE on the flood hazard regulations. Stated that he's very interested to see what's happening in that area.

Sabbakhan shared some information with the group about the code for flood plains.

**At 11:44am**, Ethan Landis stated that the **Green TAG** hasn't had a meeting since the last meeting. Has an ICCC presentation. Mayor's Green building advisory meeting on the 21<sup>st</sup> that he will offer a report for. Next meeting is the April 28<sup>th</sup> from 3-5pm.

**Mechanical TAG** has not had a successful meeting yet. Will get an update from Don Masoero when he is next at the general board meeting.

**Motion**

**At 11:48am**, Hershey made a motion to approve the agenda. Seconded by Sabbakhan. Ayes have it.

**Additional Public Comment**

**At 11:51am**, Keys asked if there were any additional public comments. Nicola Whiteman of AOBA offered some input on the Accessibility TAG. Next meeting is April 20<sup>th</sup> at 4pm and that is when they will have some substantive review of the material. States that at the last meeting they discussed the overview of the TAG.

**At 11:53am, the meeting was adjourned.**