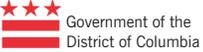


This is a FILL-IN format. Please do not handwrite any data on this form other than your signature.



# FR-800C Change of Name or Address

Note: "Articles of Amendment" must be submitted with this form when requesting a name change.

Important: Print in CAPITAL letters using black ink.

Taxpayer Identification Number

Fill in  if FEIN  
Fill in  if SSN

OFFICIAL USE

Account number (provided by OTR when business was registered)

Old business name

Old mailing address line #1

Old mailing address line #2

City

State

Zip Code + 4

Date of change MMDYYYY

New Taxpayer Identification Number (if applicable)

New business name

New mailing address line #1

New mailing address line #2

City

State

Zip Code + 4

Contact person

Contact telephone number

## Instructions

The FR-800C "Change of Name or Address" form may be used to make a name or address change for your Sales and Use Return.

- Fill in your taxpayer identification number.
- Fill in the appropriate oval to indicate whether the number entered is a Federal Employer Identification Number (FEIN) or a Social Security Number (SSN).
- Complete all lines affected by your change.
- Fill in the contact person and telephone number fields.
- Articles of Amendment must accompany the form FR-800C when requesting to change the business name.
- Mail the completed form along with any attachment to the Office of Tax and Revenue, PO Box 470, Washington, DC 20044-0470.