



GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD

MINUTES OF REGULAR MEETING  
Thursday, March 17, 2016  
1100 4<sup>th</sup> Street, S.W. – 4<sup>th</sup> Floor- Conference Room E4302  
10:00 am – 12:00 pm

Members Present	Board Members Not Present	Board Staff Present	Other Persons Present
Jill Stern (Chair)	Jatinder Khokhar		Gary Englebert (DCRA)
Dave Epley			Max Tondro (DCRA)
Tony Falwell			Kirsten Bowden, AOBA (by conference call)
Kellie Farster (by conference call)			Avis Pearson (DCRA, Office of Professional Licensing Administration)
Marc Fetterman			Jennifer Champagne (DCRA, Office of Professional Licensing Administration)
Ethan Landis			Annie McCarthy (DCRA)
Bill Updike			Amrik Virk (DCRA)
Robert Looper III			Jill Byrd (DCRA)
Jason Wright			
Armando Lourenco			

**1. Preliminary Matters**

(i) Call to Order

The meeting was called to order by Jill Stern, Chair, at 10:12 a.m. with a roll call of members and other persons present.

(ii) Adoption of Meeting Agenda

The meeting agenda was unanimously approved by the Board upon motion made by Bill Updike and duly seconded by Robert Looper III.

(iii) Review & Approval of Meeting Minutes

The meeting minutes for Thursday, February 18, 2016 were unanimously approved upon motion made by Jason Wright and duly seconded by Ethan Landis.



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**2. Consideration of Previously Introduced Code Change Proposals**

<b>Building Code</b>	<b>Sections</b>	<b>Introduced</b>	<b>Procedural History</b>	<b>CCCB Action 3.17.16</b>
BC-CCCB-1-6-2014	106.6.2 and 705.8.7.6	9.17.15	Referred to IP TAG 10.15.15; referred to OGC at 12.03.15 meeting for legal review and recommendations; deferred 1.7.16 and 2.18.16 CCCB Meetings. Referred to Administrative & Enforcement TAG	CCCB recommended that issue be addressed by DCRA in an Administrative Bulletin, and code changes considered in the 2015 Code development cycle. Referred to AE TAG.
BC-CCCB-1-7-2014	105.2 and 202	1.21.16	Referred to Building TAG 1.21.16. Approved 2.17.16 by the A&E TAG with revisions.	Approved with revisions. Armando Lourenco (M) Tony Falwell (S) 6 in favor; 1 opposed (Fetterman); 2 abstentions (Bill Updike; Kelly Farster)
BC-CCCB-1-1-2015	101.4.9.4.2.4	1.21.16	Referred to Green TAG 1.21.16	Deferred
BC-CCCB-1-2-2015	109.3.1.7.1	1.21.16	Referred to Residential and Building TAGs 1.21.16	Deferred
<b>Property Maintenance Code</b>				
PMC-CCCB-3-1-2015	311	1.21.16	Referred to Mechanical TAG 1.21.16	Deferred
PMC-6-1-2014	602.2	1.21.16	Referred to Property Maintenance TAG 1.21.16	Deferred

**3. Introduction of New Code Change Proposals**

<b>Mechanical Code</b>	<b>Section</b>	<b>Introduced</b>	<b>Procedural History</b>	<b>Status</b>
MC-CCCB-10-1-2015	1003	3.17.16		Referred to Mech TAG



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#### **4. TAG Chair Reports**

Each Board member in attendance at the meeting provided a report on the TAG(s) that he or she is chairing. All of the TAG Chairs reported that their TAGs had started meeting, or had scheduled an initial meeting, with the exception of Jason Wright who will schedule a first meeting soon, Kelly Farster who expects to start meeting in May 2016 and Robert Looper III who is still forming the Swimming Pool TAG and expects that only 2 or 3 meetings will be required. All of the TAG Chairs expected to complete work by the end of June 2016, except for Armando Lourenco who expected that consideration of 3 codes by the Mechanical TAG could be more time-consuming.

#### **5. Vision Zero Initiative**

Jill Byrd of DCRA provided a brief overview of the Mayor's Vision Zero Initiative to increase pedestrian safety in the District of Columbia. She asked the CCCB to consider possible amendments to the Construction Codes that would meet this objective, particularly pedestrian safety in garages. She told the Board that she would send Jill Stern some suggestions based on what other jurisdictions have done.

#### **6. Administrative Matters**

##### **(i) TAG Membership**

The Board unanimously approved Gary Englebert and Jessica Hunt as voting members of the Accessibility TAG, and removed Robbie Sabbakhan, upon motion made by Jason Wright and seconded by Bill Updike.

The Board unanimously approved Chris Bailey as a voting member of the Structural TAG, in place of Robbie Sabbakhan, upon motion made by Kelly Farster and duly seconded by Armando Lourenco.

Jill Stern appointed Marc Fetterman as Chair of the Building TAG, pending Gary Englebert's swearing-in as a CCCB member, in place of Robbie Sabbakhan. The Board unanimously approved Gary Englebert as a voting member of the Building TAG, upon motion made by Marc Fetterman and duly seconded by Bill Updike.

##### **(ii) Matrices of Significant Changes**

Jill Stern reminded those TAG chairs who had not yet prepared matrices of the significant changes between the 2012 and 2015 ICC model codes (and 2011 and 2014 Electrical code) to do so before the next Board meeting.

##### **(iii) CCCB and TAG Calendar**

Jill Stern acknowledged problems and delays in posting TAG meetings on the DCRA website calendar, and asked TAG Chairs to advise her of meetings at least 4 business days before the scheduled meeting to ensure timely posting on the DCRA website



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**7. Status Updates on Regulatory and Legislative Proceedings**

Updates were circulated to the Board. Annie McCarthy, of DCRA's Legislative Affairs office who will be helping with CCCB proceedings, was introduced to the Board.

Jill Stern advised the Board that OAG had provided legal advice to DCRA that the CCCB does not have authority to amend the portions of the Building Code that relate to signs. In light of this development, Jill Stern advised the Board that the status of the Appendix N code change proposal adopted by the CCCB is unclear.

**8. Comments by Members of the Public**

Ethan Landis, in his capacity as a representative of the National Association of the Remodeling Industry, expressed a concern about delays in permit processing by DCRA. He attended the recent DCRA Stakeholders' Meeting and also heard a lot of concerns expressed at that meeting. He acknowledged with appreciation the commitment and extra work required by DCRA employees participating in the CCCB and suggested that adoption of the 2015 ICC codes be postponed so that these DCRA staff could focus on improving permitting and inspections at DCRA.

**9. Adjournment**

The meeting was adjourned at 12:00 noon by unanimous assent upon motion made by Bill Updike and duly seconded by Armando Lourenco. The next Board meeting is scheduled for April 21, 2016.