

**DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
CONSTRUCTION CODES
ADMINISTRATIVE BULLETIN CC2018-01**

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Chief Building Official

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Purpose: This document provides guidance on the Department of Consumer and Regulatory Affairs' interpretation of 12-A DCMR Section 109 with respect to inspections of work performed under a trade permit.

Related Code
Section: 12-A DCMR §105 and §109

Subject(s): Required presence of master tradesperson permit holder at trade permit inspections

This *Administrative Bulletin* provides guidance on the Department of Consumer and Regulatory Affairs' (DCRA) interpretation of 12 DCMR Section 109 with respect to trade permits. Effective May 1, 2018, the master tradesperson, or their District of Columbia licensed representative, to whom a trade permit is issued shall be present after the second consecutive rejection for the Rough-In inspection for specific scope of work performed under the trade permit. At the discretion of the Inspector, the Master Tradesperson will be required at the next or subsequent Inspections due to excessive or repeated Code Violations including but not limited to unsafe work. The Code Official may elect to report the Master Tradesperson to the Licensing Board for repeated failures.

The Code Official is authorized by 12-A DCMR 104.1 to interpret and to clarify the application of the Construction Codes and to promulgate Administrative Bulletins to reflect these interpretations and clarifications. 12-A DCMR 105.1.6 and 12-A DCMR 105.3 require that a trade permit be applied for by the master tradesman responsible for the work authorized by that trade permit, which must be performed by a D.C. licensed tradesperson in conformity with the licensing regulations of Title 17 of the DCMR. A master tradesperson permit holder is responsible to ensure that all work performed under the auspices of the trade permit complies with the trade permit and the Construction Codes (12-A DCMR 105.4 and 12-A DCMR 109.1). As a permit holder, a master tradesperson is obligated by 12-A DCMR 109.2 to request, and provide access for, all inspections required to complete a trade permit. A master tradesperson permit holder is obligated by 12-A DCMR 109.1 to ensure that the work performed under a trade permit is accessible and exposed as necessary to permit all required inspections.