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District of Columbia Government

Corporations Division

Instruction Sheet for Articles of Dissolution for Domestic Non-Profit Corporation

Form DNP-9. Version 2, July 2010.

Use these instructions to dissolve your non-profit corporation; or use the fillable Articles of Dissolution on page 2. This will dissolve your Non-Profit Corporation in the District of Columbia.

ENTITY TYPE	FILING FEE
Domestic Non-Profit Corporation	Refer to Corporate Fee Schedule posted online.

1. State the name of the non-profit corporation.

2. State that the resolution to dissolve was adopted in the following manner: Option A or B or C must be chosen, but not both:

A. The resolution to dissolve the corporation was adopted at a meeting of members held on _____ (Insert Date), at which a quorum was present, and the resolution received at least two thirds of the votes which members present or represented by proxy at such meeting were entitled to cast.

B. The resolution to dissolve the corporation was adopted by consent in writing signed by all members entitled to vote in respect thereof.

C. The resolution to dissolve the corporation was adopted at a meeting of the Board of Directors held on _____ (Insert Date), and received the vote of a majority of the Directors in office, there being no members having vote rights in respect hereof.

3. State that the all debts, obligations and liabilities of the corporation have been paid and discharged, or adequate provision has been made therefore.

4. State that there are no suits pending against the corporation in any court in respect of which adequate provision has not been made for the satisfaction of any judgment, order or decree which may be entered against it.

5. Amendment must be signed and dated by President / Vice-President and attested by Secretary / Assistant Secretary. Names of President/VP and Secretary/Assistant Secretary should match the names that are indicated on the last two-year report.

IMPORTANT INFORMATION:

A - Preamble is required for Articles of Dissolution- see sample on page 2. (e.g., "Pursuant to provisions of title 29, etc?.")

B - No attachment is accepted for articles of amendment. **Articles should be filed in duplicate original.**

C - Do not handwrite on fillable articles of dissolution. Please, type your information instead.

D - All items must be answered on fillable articles of dissolution; N/A is not an acceptable answer.

E - Old Act Nonprofit Corporation may not file articles of dissolution until "Election to Accept" is filed;

Mail all forms and required payment to:

Department of Consumer and Regulatory Affairs
Corporations Division
PO Box 92300
Washington, DC 20090

Phone: (202) 442-4400

Please check dcra.dc.gov to view organizations required to register, to search business names, to get step-by-step guidelines to register an organization, to search registered organizations, and to download forms and documents. Just click on "Corporate Registrations."

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DEPARTMENT OF CONSUMER & REGULATORY AFFAIRS

District of Columbia Government

Corporations Division

Articles of Dissolution for Domestic Non-Profit Corporation

Form DNP-9. Version 2, July 2010.

Pursuant to the provisions of the District of Columbia Non-Profit Corporation Act, the undersigned corporation adopts the following Articles of Dissolution for the purpose of dissolving the corporation:

1. Name of the non-profit corporation.

_____

2. The resolution to dissolve was adopted in the following manner: Option A or B or C must be chosen, but not both:

☐ **A.** The resolution to dissolve the corporation was adopted at a meeting of members held on the following date at which a quorum was present, and the resolution received at least two thirds of the votes which members present or represented by proxy at such meeting were entitled to cast.

_____

☐ **B.** The resolution to dissolve the corporation was adopted by consent in writing signed by all members entitled to vote in respect thereof.

☐ **C.** The resolution to dissolve the corporation was adopted at a meeting of the Board of Directors held on the following date and received the vote of a majority of the Directors in office, there being no members having vote rights in respect hereof.

_____

3. **All debts, obligations and liabilities of the corporation have been paid and discharged, or adequate provision has been made therefore.**

4. **There are no suits pending against the corporation in any court in respect of which adequate provision has not been made for the satisfaction of any judgment, order or decree which may be entered against it.**

If you sign this form, you agree that you understand that anyone who makes a false statement anywhere on it can be punished by criminal penalties of a fine up to $1000, imprisonment up to 180 days, or both, under DCOC § 22-2405.

President / Vice-President	Date	Signature

Secretary / Assistant Secretary	Date	Signature

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