



**GOVERNMENT OF THE DISTRICT OF COLUMBIA  
CONSTRUCTION CODES COORDINATING BOARD**

**MINUTES OF SPECIAL MEETING  
Tuesday, May 13, 2014  
1100 4<sup>th</sup> Street, S.W. – Conference Room E700  
10:00 am – 12:00 pm**

<b>Members Present</b>	<b>Board Members Not Present</b>	<b>Board Staff Present</b>	<b>Other Persons Present</b>
Alex Berley (Vice Chair)	Paul Waters	Jill Stern (DCRA)	David Epley (DCRA)
Jatinder Khokhar	Ethan Landis	LaShawn Dickey (DCRA)	Matt Orlins (DCRA)
Rabbiah Sabbakhan			
Marc Fetterman			
Robert Hershey			
Herbert Taylor			
Bill Updike			
Curtis Clay			
Armando Lourenco			

**1. Preliminary Matters**

***Call to Order***

The meeting was called to order by Alex Berley, Vice Chair at 10:15 a.m. with a roll call of members and other persons present.

***Adoption of Meeting Agenda***

The meeting agenda was unanimously approved by the Board upon motion made by Bill Updike and duly seconded by Armando Lourenco.

***Review & Approval of Meeting Minutes***

The meeting minutes for the Tuesday, April 22, 2014 Special Meeting were unanimously approved by the Board, upon motion made by Armando Lourenco and duly seconded by Bill Updike.

**2. Status Updates and Administrative Matters**

Updates were provided on the following matters.

**(i) *Emergency and Proposed Rulemaking (12 DCMR)***

Jill Stern advised the Board that the Notice of Emergency and Proposed Rulemaking, to amend 12 DCMR, was published in the DC Register on May 9, 2014. She further advised the Board that ODAI had published the Notice as five separate, but identical, documents associated with the specific 12 DCMR subtitles affected (Building, Property Maintenance, Plumbing, Green and Fire). The Board was informed that the emergency rulemaking would expire on September 4, 2014. Comments are due on the proposed rulemaking by June 9, 2014.

**(ii) *Notice of Proposed Rulemaking (14 DCMR)***

Matt Orlins advised the Board that the Notice of Proposed Rulemaking for 14 DCMR had been transmitted the prior week to ODAI for publication in the DC Register but had not yet been published. He agreed to follow-up with ODAI to check on publication status.



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**(iii) Errata**

The Board considered the Errata to 12 DCMR which had been circulated prior to the meeting for review, including non-substantive changes and corrections to the 2013 DC Construction Code Supplements. Several additional corrections were noted by Board members. The Errata was unanimously approved by the Board, upon motion made by Jatinder Khokhar and seconded by Armando Lourenco.

**(iv) ICC Online Codes**

Jill Stern advised that she is continuing to work with the ICC on the integrated DC Codes, and the process is still on track for a July 1, 2014 posting online of the 7 integrated codes. She also informed the Board that ICC plans to sell pdf copies of the integrated codes on its website, for people who would like to be able to download the entire code on their computers.

**(v) Harmonization Act**

Matt Orlins advised that the Omnibus Harmonization Act had been essentially completed, with the expectation that it will be transmitted to the Mayor's Office in June 2014, following internal DCRA review. With respect to the Outdoor Grill Act, which had presented a research challenge, he confirmed that the Act no longer exists since it effected a legislative change to a superseded Fire Code, and therefore cannot be, and does not need to be, formally repealed.

**(vi) Board Members**

Jatinder Khokhar mentioned that he had recently met with the Mayor's Office of Boards and Commissions, and that consideration of new Board members would be timely. The CCCB Board currently has three vacant positions (private citizen, DCRA, commercial developer), and in addition at least two existing Board members have indicated an intention to leave when their successors are appointed. In anticipation of the 2015 code review cycle, Board members agreed to give thought to potential Board candidates.

**(vii) ODAI Publication of 12 DCMR Construction Code Amendments**

Jill Stern advised the Board that ODAI is still on track to publish in print form the 2013 12 DCMR Construction Code Amendments following receipt of the errata.

**(viii) CCCB Website**

LaShawn Dickey advised the Board that older CCCB meeting minutes are being restored to the CCCB web pages. In response to a question, LaShawn Dickey said she did not have a report on updating other CCCB web pages and she would furnish this information to the Board.

**(ix) Signage Regulations 13 DCMR**

Robbie Sabbakhan said there was no change to the Signage update offered at the April 22 CCCB meeting.



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**(x) Future Meeting Schedule**

A Special Meeting was scheduled for Wednesday June 18, 2013 at 10:00 a.m. with the expectation that the Board would be able to review and discuss any comments submitted in response to the 12 DCMR Notice of Proposed Rulemaking.

**3, Presentation on Administrative Bulletin**

Matt Orlins provided an overview of DCRA's administrative bulletin format, process and indexing to the Board. He indicated that the first Administrative Bulletin Notice had been published in the DC Register on May 9, 2014 for the Green Building Program Manual, and directed the Board to the DCRA website to see the full copy of the Manual.

In response to a question, Jatinder Khokhar affirmed that DCRA is still on schedule to issue notices in the DC Register of Administrative Bulletins for Third-Party Plans Review and Third-Party Inspections by the end of June. Robbie Sabbakhan informed the Board that DCRA is in the process of clarifying which parties may contract with approved-third-party agencies.

**4. Comments by Members of the Public**

No members of the public attended.

**5. Adjournment**

Prior to adjournment, the Vice Chair confirmed that the next meeting would be held on Wednesday, June 18, 2014 from 10:00 a.m. to 12:00 p.m. at DCRA. The meeting was adjourned at 11:35 a.m. upon motion made by Robert Hershey and seconded by Bill Updike.