



**GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF CONSUMER AND REGULATORY AFFAIRS
CONSTRUCTION CODES COORDINATING BOARD**

REGULAR MEETING

Minutes of Friday, September 30, 2011

10:00am – 12:00pm

1100 4th Street, SW

Room 4302

Washington, DC 20024

Members Present	Members of the Public	
Paul Waters (Acting Chair)	Gerald Curran	Shaun Pharr
Alex Berley	Helder Gil	Matt Kerns
Marc Fetterman	Jatinder S. Khokhar	Harrison Shelton
Jill Stern by Conference Call	Tommy McCarthy	Christophe Toulou
Herbert Taylor	Paul LeReche	
Ethan Landis	Keith Nelson	
Robert Hershey	Alex Alqaq	
Rabbiah Sabbakhan	Jeremy Williams	
Members Not Present	Beatrice Fields	
Curtis Clay	Cliff Majersik	
Dave Hollinger	Dick Meyer	

Call to Order

Paul Waters called the meeting to order at 10:17 am and followed with a roll call of members present.

Review & Approval of Meeting Agenda with Amendment

The meeting agenda was approved unanimously by the Board with the following amendments to the Agenda: items #3 – (a) Cost Analysis 2012 Presentation and (b) District Department of the Environment Director.

Review & Approval of the Meeting Minutes with Amendments

1. The meeting minutes for Thursday, August 18, 2011, were unanimously approved with edits from Brendan Shane to be incorporated under “Presentation on Sustainable DC: A Sustainability Plan for the District of Columbia.” The motion was made by Alex Berley and seconded by Ethan Landis.
2. The meeting minutes for Friday, September 2, 2011 were unanimously approved by the Board with a motion made by Alex Berley and seconded by Rabbiah Sabbakhan.

2012 International Energy Conservation Code (IECC) Presentation

Dave Conover (Pacific Northwest National Laboratory, Building Energy Codes Program) gave a presentation on the 2012 International Energy Conservation Code and the ASHRAE Standard 90.1-10 which is referenced in the IECC. (Presentation Handout distributed to the CCCB). Cliff Majersik and Christophe Toulou also addressed the Board.



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Old Business

a. Status on Adding Board and TAG members

The Board had a roundtable discussion concerning the adding, retention and retirement of Board and TAG members. Other issues include the evaluation and effectiveness of the CCCB process currently and moving forward, what are the recommendations for changes and how does the CCCB get public comments regarding suggestions to possible changes (process) to the CCCB.

Residential Technical Advisory Group (TAG) Application for Membership

Alex Berley sent Board members a TAG application and resume for Lucinda L. VerBeek to be considered for the "Residential" TAG. (Board has roundtable discussion)

Motion – Ethan Landis made a motion to add Lucinda L. VerBeek to the Residential TAG, which was seconded by Herbert Taylor. The Board voted and the motion passed.

b. Update on the Construction Codes Submission to EOM/OPLA/OAG

1. All the proposed DC Supplements to the 2009 I Codes have been submitted to the Office of the Attorney General (OAG), Helder Gil (DCRA) has been in contact with the reviewing attorney and DCRA is expecting the review to be completed by mid-November 2011. DCRA will then publish the Notice of Proposed Rulemaking in the DC Register which will be open for 45 days for public comments with the goal to close comments by January 1, 2012. CCCB members will need to have a meeting to review and finalize comments submitted by the public by the February 16, 2012 meeting. Once the CCCB has addressed all comments, DCRA will submit the Codes back to the Office of the Attorney General for legal sufficiency for a re-review and then publish a second Notice of Proposed Rulemaking in the DC Register. Concurrently, the Codes approval resolution will be submitted to the Council for its 45-legislative-day review of the approval resolution with the goal of having that 45-legislative-day period end before the Council's mid-July recess begins. To meet that pre-recess deadline, the approval resolution would need to be circulated to the Council by May 7, 2012. After the approval resolution is transmitted to the Council (and sent to Yvette Alexander's committee), there will most likely be a hearing, then a committee mark-up, and a single vote by the full Council. After the resolution is voted on – or if no hearing is held and the 45-legislative day period ends with no Council action – a notice of final rulemaking will be published in the DC Register and the Codes Supplement will become effective.
2. Paul Waters asked Board members if they wanted to send related "public comments" to their related TAGs or should the Board handle the comments and make a final determination.
3. Helder Gil will meet with DCRA IT staff and develop a form for comments to be submitted through DCRA website which will be structured by individual codes.

c. Fire Code Supplement – Appendix J Section 1103.2.2

This issue has been submitted with the Fire Code Supplement to OAG for their review and comment.



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CCCB Next Steps

a. Draft Timeline for Publication of DC Construction Code Supplements for 2009 & 2012 I Codes

1. The CCCB had a roundtable discussion concerning the timeline for the DC Construction Code Supplements to the 2009 and 2012 I Codes and the Board's next steps.
2. Alex Berley had previously sent CCCB members a proposed timeline outlining the completion of the 2009 and 2012 codes review process. He asked Board members to review line items 17-31 referencing the publication of the DC Supplement to the 2012 I Codes. In addition Helder Gil (DCRA) prepared a proposed outline showing the finalization process for the DC Supplement to the 2009 I Codes.
3. The CCCB will be reviewing and discussing the following items at its next meetings:
 - (1) Review of the 2012 I Codes
 - (2) Obtaining ICC spreadsheet showing changes/revisions between the 2009 and 2012 I Codes
 - (3) Presentation from Justin Wiley, ICC (November 2011 meeting)

b. CCCB Document Web posting

1. Marc Fetterman sent an email to Board members on 9.25.11 concerning the CCCB web-based documents and information currently posted on DCRA website. As a follow-up to his email LaShawn Dickey met with IT staff to make the necessary changes and edits.
2. LaShawn Dickey asked all Board members to please submit an updated list of their TAG members so that she could update the website

Posting of Proposed Green Amendments and Cost Impact Statements

1. Marc Fetterman recommended that before any proposed amendments were posted they should be condensed (formatted); for example one proposed amendment has 5 Cost Impact Statement sheets.
2. The Board decided not to place any proposed amendments on the website until they had been approved by the CCCB.

Comments by Members of the Public

Shaun Pharr stressed the importance of an effective and efficient code review process.

Adjournment

The CCCB meeting adjourned at 12:52 pm, following a motion by Robert Hershey that was seconded by Ethan Landis.